



MINUTES

Business Services Committee

John Benbow, Jr., Chairperson

Christopher Inda, Member

Julie Timm, Member

John A. Krings, President

October 7, 2024

LOCATION: Board of Education Office, 510 Peach Street, Wisconsin Rapids, WI 54494
Conference Room C

TIME: Immediately following the Educational Services Committee Meeting, but not before 6:15 p.m.

COMMITTEE MEMBERS PRESENT: Christopher Inda, Julie Timm, and John Benbow, Jr.

ADMINISTRATORS PRESENT: Ron Rasmussen, Ed Allison, and Aaron Nelson

- I. The meeting was called to order at 6:39 p.m. by John Benbow, Jr.
- II. Public Comment - None
- III. Actionable Items
 - A. 66.03.01 Inter-District Agreements - Project Search Program Agreement - Approval
BS-1 Motion was made by Julie Timm, seconded by Christopher Inda, to enter into a 66.03.01 cooperative agreement with the Nekoosa School District for their student attending the Project Search program. Motion carried unanimously.
 - B. Fixed Asset Capitalization Threshold – Approval
BS-2 Motion was made by Christopher Inda, seconded by Julie Timm, to change the District's capitalization threshold from \$5,000.00 to \$10,000.00, effective October 1, 2024, the date of the OMB change. Motion carried unanimously.
 - C. Replacement Maintenance Van – Approval
BS-3 Motion was made by Julie Timm, seconded by Christopher Inda, to purchase a 2024 Cargo Van for \$38,491.00 from Wheelers Chevrolet, to be paid from the 2024-25 Buildings and Grounds Budget. Motion carried unanimously.
 - D. Honeywell Service Agreement Renewal - Approval
BS-4 Motion was made by Christopher Inda, seconded by Julie Timm, to approve the 5-year service agreement renewal with Honeywell for \$310,684.00, to be paid from the Buildings and Grounds Budget. Motion carried unanimously.

IV. Updates and Reports

A. Purchases - Update

Copies of the following invoices, bid specs, and purchase orders will be reviewed:

- AES - \$13,215.00 - B&G - Ventilator Controls Invoice #7016
- AES - \$13,215.00 - B&G - Ventilator Controls Invoice #7138
- Altmann - \$107,468.20 - Fund 46 - Woodside Playground
- Amplify - \$578,910.82 - Curriculum Referendum - Elem Lang Arts
- Bluum - \$36,000.00 - Curriculum - 5-Year Subscription - LU Systems
- Boys & Girls - \$41,424.44 - ESSER Funds - Summer Program
- Bytespeed - \$54,730.00 - Tech Referendum - Juniper Switches
- Edclub - \$13,633.32 - Curriculum & Acquisition - Typing Software Subscription
- Imagine Learning - \$11,511.50 - Curriculum & Acquisition - Reading Intervention Materials
- Jonny D's Concrete - \$11,064.00 - B&G Budget - Woodside Concrete - Down Payment
- Jonny D's Concrete - \$11,064.00 - B&G Budget - Woodside Concrete - Balance Due
- MN-WI Playground - \$99,974.61 - ESSER & Fund 46 - Pitsch Elementary
- MN-WI Playground - \$88,522.20 - Fund 46 - Woodside Playground
- MN-WI Playground - \$282,688.78 - Fund 49 & 46 - Woodside Playground
- Neola - \$27,500.00 - School Board Budget - Neola Policy Services
- NWEA - \$18,060.00 - Curriculum & Acquisition - Secondary Reading Screener
- Turnitin - \$23,911.16 - Curriculum & Acquisition - Protection Against Academic Misconduct
- Tweet Garot - \$19,330.47 - B&G Budget - Think Roof Condensing Unit Work
- Wheelers - \$47,412.00 - B&G Budget - Plow Truck

B. Critical Response Group - Implementation and Maintenance Subscription

The annual implementation and maintenance subscription fee will be \$535.00 per site for 13 sites, or \$6,955.00. This service includes yearly site visits and updates, implementation of the updates with our 911 communication center, implementation of the updates with law enforcement and fire services, and compatibility of the maps with third-party vendors.

C. Constellation Agreement

Ed Allison, Director of Buildings and Grounds, has worked with Constellation Energy to procure natural gas at Lincoln High School, Wisconsin Rapids Middle School, and East Junior High for many years. With the help of a Constellation Energy natural gas purchasing consultant, this program helps protect against price volatility in the natural gas markets and helps reduce overall costs. From January 2023 through May 2024, Constellation helped reduce energy costs at Lincoln High School, Wisconsin Rapids Middle School, and East Junior High by \$47,066.00. In the upcoming year, we will add Grant Elementary, Howe Elementary, Mead Elementary, Washington Elementary, and Woodside Elementary to this program.

V. Consent Agenda Items

The Committee members agreed upon the following consent agenda items for consideration at the regular Board of Education meeting:

- BS-1 66.03.01 Inter-District Agreements - Project Search Program Agreement – Approval
- BS-2 Fixed Asset Capitalization Threshold – Approval
- BS-3 Replacement Maintenance Van – Approval
- BS-4 Honeywell Service Agreement Renewal – Approval

VI. Future Agenda Items

John Benbow, Jr. adjourned the meeting at 7:00 p.m.